

**Town of Throop  
Planning Board Meeting  
Monday November 27 2023**

Attendees:

Chairman:

Board Members:

Steve Helzer  
Ashley Scoville  
Joe Szakalski  
Joan Peters  
Ron Falsey

Others Present

Chairman Helzer called meeting to order at 6:00pm.

Meeting minutes from October 25 2023 meeting were reviewed for omissions or errors. Chairman Helzer made motion to approve minutes as written. Member Szakalski seconded motion. Approved unanimously.

Ron Falsey present with request for simple division for property located on Sherman Road. However, Mr Falsey stated he just realized he needs to confirm line movement with surveyor to avoid creating lots that may require variance(s) in the future.

Member Scoville offered for the board to pre-approve a specific line movement. Mr Falsey appreciated the gesture but chose to delay his request until measurements are confirmed.

Chairman Helzer began process with board members to categorize Special Use Permit requests to create a fee schedule. Amount of each category still to be determined.

Initial categories created, see following page.

Members Peters and Scoville will be researching neighboring municipalities to assist in devising a similar and fair fee schedule for Special Use Permits requests.

Next meeting will be held Monday, December 18 2023 at 6:00pm.

With no further business at hand Chairman Helzer adjourned meeting at 7:01pm.

Respectfully Submitted

Meghan Wilson  
Recording Secretary

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