

**NOTICE OF COMPLETION OF
TENTATIVE ASSESSMENT ROLL**
(Pursuant to Real Property Tax Law Section 506 & 526)

HEARING OF COMPLAINTS
*PLEASE BE ADVISED OF THE CHANGES IN PROCEDURE THIS YEAR
DUE TO THE COVID-19 PANDEMIC*

Notice is hereby given that the Assessor(s) of the Town of THROOP Cayuga County, has completed the TENTATIVE ASSESSMENT ROLL for the current year, and that a copy has been left with the Town Clerk at the Town Office. It may be seen and examined ELECTRONICALLY at Cayuga County Real Property <http://www.cayugacounty.us/459/Real-Property-Services> or The Town Website at <https://www.cayugacounty.us/988/Throop-Town>

The Assessor Heather Garner will be in attendance BY PHONE 315-806-5500 with the TENTATIVE ASSESSMENT ROLL on the following dates and times:

Monday May 11th 9am-4pm Tuesday May 12th 4-8pm Wednesday May 13th 4-8pm
Thursday May 13th 9am-4pm Friday May 15th 9am-4pm Saturday May 16th 9am-4pm

Please call 315-806-5500 During the hours above to speak with the Assessor Heather Garner

2020 Assessment Review (Grievance Day) Procedures.

We are taking the following steps to attempt to ensure safety of all involved and at the same time protect the rights of property owners under the Real Property Tax Law.

1. The Board of Assessment Review will hear and examine all complaints on **WEDNESDAY, MAY 27, 2020** in relation to assessments, on the application of any person believing himself to be aggrieved.
2. The public will not be permitted into the Town Hall. Hearings will be conducted by US POSTAL MAIL OR DROP BOX AT BUILDING to the Town Hall at 7471 ROBINSON RD. AUBURN, NY 13021 or BY Email to assessorgarner@yahoo.com. ALL APPLICATIONS **MUST BE RECEIVED** NO LATER THAN 8PM.
3. All **properly completed RP-524 forms** (Grievance Forms) must be SIGNED by the property owner (**part five of the form**) and received at the Town via mail or email by **8PM ON** Grievance Day to be heard. All supporting documents and information that you wish the Board of Assessment Review to consider must be included with your RP-524 form. Property owners will be notified by US POSTAL MAIL of decisions made by the Board of Assessment Review no later than June 30.
4. The RP-524 form and instructions for filling it out can be found at:
<https://www.tax.ny.gov/pit/property/contest/completegriev.htm>.

Contact the Assessor at 315-806-5500 for further assistance if necessary.

DATED this 24th day of April

Heather Garner
Assessor